



SE Controls Ref:	SQU071779	SE Controls Account Manager:	Kirsty Rowe
Company Name:	PSP Architectural	Date of Review:	07/11/2022
Factory Location:	Unit 11 All Saints Industrial Estate, Shildon, Co Durham, DL4 2RD		
Product to be certified:	Audit at SE Controls Partner Company Fabrication of Smoke Vent AOVs		

Checklist for ISO9001 System 1 Factory Production Control for Product Certification under EN12101-2

Contacts	Name	Email
Person responsible for maintaining ISO9001 process	Mark Stones	Mark@pspuk.com
Production/Factory Manager responsible for Factory Production Control process	Richard Bryant	Richardbryant@pspuk.com

Evidence Required – Annual Audit	Attached Y/N	Comment
Copy of latest ISO9001 certificate	Y	UKAS accredited body = Y (BAB) Certificate number = 222247 Certificate expiry date = 23/01/24
Copy of latest ISO9001 audit report	Y	Please attach your audit report
Copy of EN12101-2 AOV manufacture process flow created for insertion into QMS (attach copy with QMS reference) - should reference documentation to be retained in project technical file.	Y	Received from previous audit.
Copy of System Company AOV Technical Manual issued	Y	PDF or link to system house technical manual used to make AOVs
Submission of 2 x AOV EN12101-2 Project Technical Files	Y	Received from previous audit. No further projects completed with SEC.
Actuator Installation Training Records	N/A	If applicable
Evidence of machinery maintenance logs and calibration records of measuring equipment	Y	2 x records
Observations raised on previous audit?	N	See last page of previous report
Evidence to close out observations if applicable	N/A	



We (the Fabricator) confirm the information provided above and attached is representative of the AOV's manufactured. All accompanying evidence has been recorded and is available for inspection, in accordance with the third party audit requirements. All technical documentation and records relating to the manufacture of the AOV's will be kept for a minimum of ten (10) years after the product has been placed onto the market, in accordance with the Construction Products Regulation 2013.

Signed by Director: R Bryant Date: 02/03/23

Print Name: R BRYANT

SE Controls Comments:

Items for review at next audit:

Reviewed by: R. Hall Date: 02-03-23

Print Name: R. Hall